

TOWN OF WESTFORD **BOARD OF SELECTMEN**

TOWN HALL 55 Main Street WESTFORD, MA 01886

Telephone (978) 692-5501 Fax (978) 399-2557



Tuesday, December 22, 2015 7:00PM

Town Hall, Meeting Room, 55 Main Street

| 1. 7:00PM | Executive Session: To consider the purchase, exchange, lease, or value of the Drew Gardens property located at 66-68 Boston Road, as an open session may have a detrimental effect on the negotiating position of the public body. | | | | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|--|
| 2. 7:30PM | Call to Order | | | | |
| 3. 7:31PM | Pledge of Allegiance | | | | |
| 4. 7:32PM Open Forum/FAQ/Announcements Selectman Hazelton thanked the First Parish Church for the outstanding community concert to benefit the food pantry. He also thanked the Westford Academy Band/Chorus for the winter | | | | | |
| concert. 5. 7:35PM Approved 5-0 | Petition to construct underground electric conduits by National Grid on Alcorn Crossing — James Kane, National Grid | | | | |
| 6. 7:40PM Approved 5-0 | Request to approve Brookside Village sidewalk easement - Attorney Melissa Robbins | | | | |
| 7. 7:45PM Approved 5-0 | Request to approve street acceptance deed for Aldrich Lane - Attorney Melissa Robbins | | | | |
| 8. 7:50PM | Request from the Franco American Club to change three of their | | | | |
| Approved 5-0 | officers and change the manager on their Section 12 All Alcohol Club license from Richard Crocker to Anne Connell – Anne Connell | | | | |
| 9. 7:55PM Approved 5-0 | Consent Agenda – Request to approve the following: Banner Request Nashoba Youth Hockey Banner January 3 rd 26 th through February 2 nd 10 th -by the First Parish Church. Norman Lux, Nashoba Youth Hockey Association (not attending) | | | | |

10. 8:00PM Approved 5-0 1. Vote to open the 2016 Annual Town Meeting Warrant 2. Continue discussion on criteria for Executive Sessions 3. Request for comments on application for a Comprehensive Permit for 354 Groton Road, "Alder Point", pursuant to Chapter 40B of the Massachusetts General Law – Chris Kluchman, Director of Land Use Management

11. 8:05PM Meeting Minutes for Approval or Release

Approved 5-0

Regular Session Minutes for Approval

1. 11/24/2015

Executive Session Minutes for Release

| | | $\mathbf{E}\mathbf{X}$ | ecutive Session willines for Release | | | |
|-------------------------|---|------------------------|--------------------------------------|-----|------------|---------|
| | | 1. | 02/12/2008 6:30PM | 9. | 05/27/2008 | 10:00PM |
| Approved to Release 5-0 | | 2. | 02/26/2008 9:10PM | 10. | 06/10/2008 | 6:45PM |
| | | 3. | 03/11/2008 7:02PM | 11. | 06/10/2008 | 10:31PM |
| | | 4. | 04/08/2008 6:22PM | 12. | 06/20/2008 | 7:30AM |
| | | 5. | 04/22/2008 6:45PM | 13. | 06/24/2008 | 10:00PM |
| | | 6. | 04/29/2008 8:10AM | 14. | 06/27/2008 | 6:10PM |
| | | 7. | 05/02/2008 8:00AM | 15. | 09/23/2008 | 9:25PM |
| | ノ | 8. | 05/27/2008 6:35PM | | | |

12. 8:10PM **Board Reports/Updates**

Selectman Peraner-Sweet announced the Town Center Traffic Study Committee will hold a public meeting to discuss their recommendations on January $13^{\rm th}$ in the Millennium Conference Room.

13. 8:15PM Town Manager's Report

- 1. Clarify minimum wage costs for FY16 and FY17
- No Comments

 2. Request for comments and authorize Town Manager to send letter to MassHousing regarding cost certification report for Graniteville Woods
- Approved 5-0

 3. Request to appoint John Mangiaratti as acting town manager from December 26, 2015 through January 2, 2016 with no appointing authority
 - 4. Announce Westford's emergency radio station 1630 AM was featured in December Massachusetts Municipal Association's publication The Beacon

14. 8:20PM Correspondence

Selectman Kost inquired about the status of the letter sent to Attorney Deschenes regarding activity at 540 Groton Road. Town Manager Ross said Attorney Melissa Robbins will respond by January 12th, 2016.

15. 8:25PM Adjournment

Board of Selectmen Correspondence December 22, 2015

Outgoing Correspondence:

(Listed by date sent/date received)

- 14.01 12/10/15 Letter to Abutters of Alcorn Crossing regarding National Grid Project
- 14.02 12/10/15 Letter to Watertown Commission on Disability observation of Oct meeting

Incoming Correspondence:

(Listed by date sent/date received)

| 14.03 | 12/07/15 | Deschenes and Farrell PC regarding proposed expansion at 540 Groton Rd |
|-------|----------|----------------------------------------------------------------------------|
| 14.04 | 12/10/15 | MassHousing draft report regarding cost examination for Graniteville Woods |
| 14.05 | 12/10/15 | Letter from Salvation Army regarding Radiothon |
| 14.06 | 12/10/15 | Letter to Executive Office of Housing and Economic Development regarding |
| | | support for 495/MetroWest Partnership |
| 14.07 | 12/15/15 | Letter from Department of Telecommunications and Cable regarding Cable |
| | | Rate Regulation |
| 14.08 | 12/16/15 | Fios TV Rate Change Notice |
| 14.09 | 12/16/15 | Northern Middlesex Council of Governments Meeting Agenda |
| 14.10 | 12/16/15 | 2016 SAG Scholarship Announcement and Application |
| 14.11 | 12/16/15 | Westford Landfill Monitoring Notification - 4th Qtr 2015 |
| 14.12 | 12/17/15 | Notice of Meeting to discuss Central Mass. Mosquito Control Project |
| | | Preliminary Budget |

If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact Town Manager's office at 978-692-5501 extension 1 or email to townmanager@westfordma.gov.